

**MANSTON AND HAMMOON PARISH COUNCIL**  
**(Parish Council Meeting)**  
**manstonhammoon@dorset-aptc.gov.uk**

Dear Councillors,

You are summoned to attend a meeting of the **Manston and Hammoon Parish Council to be held at 6.30 pm Wednesday 2<sup>nd</sup> December 2020.**

Due to current restrictions, the meeting will be held via Zoom, the invitation for which can be obtained from the Clerk at the email address above before Tuesday 1<sup>st</sup> December at 5.00pm.

Please find a copy of the agenda below.

*Joanna Ramsay*

**Parish Clerk**

Councillors:

N. Frampton, E. Clark, T. Morgan, K. Murphy, R.Stone, S.Vestbirk and C. Poë

**Agenda**

Chairman's Welcome

- 20.49 Public Discussion Period (30 mins)
- 20.50 To receive and accept apologies for absence
- 20.51 To agree the minutes of previous meeting on 2<sup>nd</sup> September 2020 are a true and accurate record
- 20.52 Declarations of pecuniary and other interests in relation to the agenda
- 20.53 Issues arising from the last meeting – Clerks Report
- 20.54 Update from the Chairman
- 20.55 To receive report from Dorset Council
- 20.56 To receive a finance report and to agree action in response to proposals and payment approvals:

01/10/2020	Clerk	Salary (Monthly)	£138.45
16/10/2020	DAPTC	Training - Planning Part 1	£39.00
01/11/2020	Clerk	Salary (Monthly)	£138.45
06/11/2020	DAPTC	Training - Planning Part 2	£39.00
16/11/2020	DAPTC	Training - Planning Part 3	£39.00
16/11/2020	Normtec	Fingerpost	£400.00
01/12/2020	Clerk	Salary (Monthly)	£138.45
02/12/2020	Clerk	Expenses Claim	£143.88

The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health & Safety and Human Rights

This meeting is open for members of the public and press to attend

- 20.57 To agree VAT return
- 20.58 To agree Precept Proposal for 2021/22
- 20.59 Change of Bank Account – Unity Trust
- 20.60 To comment on any Planning Applications
- 20.61 To receive an update on Hammoon Churchyard (oak posts around monument)
- 20.62 To receive an update on Hammoon Bridge & Flooding – Site Visit Report
- 20.63 To agree sign replacing and cleaning quote
- 20.64 To report on highway issues in both villages (to include traffic & speeding)
  - a) Village Hall Hedge & Request for footpaths
  - b) Hammoon Village Sign Damage
- 20.65 To decide on whether to apply for grant for play area
- 20.66 To decide on Dog Enforcement Signage
- 20.67 To determine need for salt bins/dumpy bags for Winter Season 20/21
- 20.68 Agree H&S Statement , FOI Scheme, Record Retention Policy and General Privacy Notice
- 20.69 Confidential Matters (public and press to leave the meeting)
- 20.70 Items for the next meeting
- 20.71 Date of next meeting(s) 3<sup>rd</sup> March 2021  
2<sup>nd</sup> June 2021

The Council has a general duty to consider the following matters in the exercise of any of its functions:  
Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime  
& Disorder, Health & Safety and Human Rights

This meeting is open for members of the public and press to attend