

MANSTON AND HAMMOON PARISH COUNCIL
(Parish Council Meeting)
manstonhammoon@dorset-aptc.gov.uk

Dear Councillors,

You are summoned to attend a meeting of the **Manston and Hammoon Parish Council to be held at 6.00 pm Wednesday 2nd June 2021** at Manston Village Hall, Manston, DT10 1EX.

Please find a copy of the agenda below.

Joanna Ramsay

Parish Clerk

Councillors:

N. Frampton, E. Clark, S.Vestbirk and C. Poë

Agenda

Chairman's Welcome

The Annual Parish Meeting

- 21.01 Public Discussion Period (30 mins)
- 21.02 To receive and accept apologies for absence
- 21.03 Declarations of pecuniary and other interests in relation to the agenda
- 21.04 Chairman's Report

The Annual Meeting

- 21.05 To appoint a Chairman
- 21.06 To appoint a Vice Chairman
- 21.07 To appoint a Responsible Finance Officer
- 21.08 To appoint a DAPTC representative
- 21.09 To appoint an internal auditor
- 21.10 To approve the Annual Governance & Accountability Return (AGAR) 2020/21
- 21.11 To agree to self certify as an exempt council under the AGAR
- 21.12 To approve Standing Orders, Financial Regulations and Risk Assessment Review
- 21.13 To confirm frequency of Full Council meetings and meeting dates

The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health & Safety and Human Rights

This meeting is open for members of the public and press to attend

Full Council

- 21.14 To agree the minutes of previous meeting on 3rd March 2021 are a true and accurate record
- 21.15 Issues arising from the last meeting – Clerks Report
- 21.16 To co-opt potential new Councillors to the Parish Council
- 21.17 To agree the Code of Conduct for Councillors
- 21.18 To receive report from Dorset Council
- 21.19 To receive a finance report and to agree action in response to proposals and payment approvals:

20/21 Financial Year

10/03/2021	D&S Air Ambulance	Grant for 2020	£200.00
12/03/2021	Terry Morgan	Grass Cutting 2020	£90.00
24/03/2021	Jeff Ling	Hire of Tractor Flail Hedgetrimmer	£54.00
26/03/2021	Normtec	Fingerpost Roundels	£560.00
26/03/2021	Dorset Council	Replaced Hammoon Village Sign	£717.95
26/03/2021	EHI Parish Council	Payment towards PO Box	£68.40
31/03/2021	Unity Trust Bank	Service Charge	£18.00
31/03/2021	Unity Trust Bank	Service Charge (reserve account)	£18.00

21/22 Financial Year

01/04/2021	Clerk	Salary (Monthly)	£138.45
06/04/2021	Higher Houghton Horticulture	Churchyard Oak Posts	£290.00
30/04/2021	Jane Stacey	Internal Audit Fee	£78.00
01/05/2021	Clerk	Salary (Monthly)	£110.85
10/05/2021	EHIPC	CILCA Training Costs	£77.52
10/05/2021	EHIPC	CILCA Training Costs	£77.90
01/06/2021	Clerk	Salary (Monthly)	£110.85
02/06/2021	Came & Company	Insurance	£384.21
02/06/2021	DAPTC	Annual Subscription	£102.29
02/06/2021	RoSPA	Playground Annual Inspection	£82.20
02/06/2021	Clerk	Clerk Expenses	£21.75

- 21.20 To agree Grants Policy/Procedure
- 21.21 To consider Willdoes Youth Bus Project Grant Proposal
- 21.22 To comment on any Planning Applications
- 21.23 To receive an update on Hammoon Bridge & Flooding
- 21.24 To report on highway issues in both villages (to include traffic & speeding)
- 21.25 To discuss SID deployment and use of Dorset Lengthsman
- 21.26 Confidential Matters (public and press to leave the meeting)
- 21.27 Items for the next meeting
- 21.28 Date of next meeting(s) 1st September 2021
1st December 2021

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