

MANSTON AND HAMMOON PARISH COUNCIL
(Parish Council Meeting)
manstonhammoon@dorset-aptc.gov.uk

Dear Councillors,

You are summoned to attend a meeting of the **Manston and Hammoon Parish Council to be held at 6.00 pm Wednesday 22nd September 2021** at Manston Village Hall, Manston, DT10 1EX.

Please find a copy of the agenda below.

Joanna Ramsay

Parish Clerk

Councillors:

N. Frampton, E. Clark, S.Vestbirk, C. Poë, L.Tandoh and J.Hussey

Agenda

Chairman's Welcome

- 21.29 Public Discussion Period (30 mins)
- 21.30 To receive and accept apologies for absence
- 21.31 To agree the minutes of previous meeting on 2nd June 2021 are a true and accurate record
- 21.31 Declarations of pecuniary and other interests in relation to the agenda
- 21.32 Issues arising from the last meeting – Clerks Report
- 21.33 Update from the Chairman
- 21.34 To receive report from Dorset Council
- 21.35 To determine a response to Dorset Council Community Governance Review (to be submitted by 28th October)
- 21.35A For discussion – Neighbourhood Plan
- 21.36 To review Code of Conduct
- 21.37 To receive a finance report and to agree action in response to proposals and payment approvals:

03/06/2021	Higher Houghton Horticulture	3 x Grass Cuts Hammoon Churchyard	£105.00
30/06/2021	Unity Trust Bank	Fees (for reserve and current account)	£36.00
01/07/2021	Clerk	Salary (Monthly)	£110.65
12/07/2021	HMRC	PAYE for Quarter 1 (April to July)	£83.00
01/08/2021	Clerk	Salary (Monthly)	£110.85
01/09/2021	Clerk	Salary (Monthly)	£110.65
22/09/2021	Clerk	Expenses Claim	£95.02

The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health & Safety and Human Rights

This meeting is open for members of the public and press to attend

22/09/2021	Manston Village Hall	Hire of Village Hall (at £8.00 p/hr) for year	£64.00
22/09/2021	Jeff Ling	Grass Cutting of Play Area (estimate)	£800.00
22/09/2021	Dorset Council	SID survey	£600.00

- 21.38 To agree a Grant Sum for the Village Hall (in addition to Hire Costs)
- 21.39 To discuss Asset Register and determine items for replacement
- 21.40 To review Play Area Report and decide on how to take forward
- 21.41 Discussion on any highway issues in both villages (to include traffic & speeding)
 - SID deployment – Clerk to provide update
 - Verge Cutting
 - Litter-picking & Fly-tipping
- 21.42 To discuss East Farm Lane sign in Hammoon
- 21.43. To agree the Data Protection Policy
 - Advice from DAPTC: Councillors should have dedicated email addresses
- 21.44 To comment on any Planning Applications
- 21.45 Confidential Matters (public and press to leave the meeting) – Decisions to be made in relation to Clerks salary
- 21.46 Items for the next meeting
- 21.47 Date of next meeting(s) 1st December 2021
2nd March 2022

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