

Clerk to the Council – Joanna Ramsay

**MANSTON AND HAMMOON PARISH COUNCIL**  
**(Parish Council Meeting)**  
**manstonhammoon@dorset-aptc.gov.uk**

Dear Councillor,

You are summoned to attend a meeting of the Manston and Hammoon Parish Council to be held at 6.00 pm Wednesday 10th June 2020. **Due to current restrictions, the meeting will start with a public discussion period being held via Zoom, the invitation for which can be obtained from the Clerk at the email address above before Tuesday 9<sup>th</sup> June. There will be no public access to the meeting.**

Please find a copy of the agenda below.

*Joanna Ramsay*

**Parish Clerk**

Councillors:

N. Frampton, E. Clark, T. Morgan, K. Murphy, R.Stone, S.Vestbirk and C. Poë

**Agenda**

**The Annual Village Meeting**

- 20.01. Public Discussion Period (Zoom)
- 20.02. Apologies for absence
- 20.03. Declarations of pecuniary and other interests
- 20.04. Minutes of previous meeting 4<sup>th</sup> March 2020
- 20.05. Issues arising from the last meeting
- 20.06. Update from the Chairman

**Annual General Meeting**

- 20.07. To appoint a Chairman
- 20.08. To appoint a Vice Chairman
- 20.09. To appoint a Responsible Finance Officer
- 20.10. To appoint a DAPTC representative
- 20.11. To appoint an internal auditor
- 20.12. To approve the Annual Governance & Accountability Return 2019/20
- 20.13. To approve Standing Orders, Financial Regulations and Risk Assessments
- 20.14. To confirm frequency of Full Council meetings

The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health & Safety and Human Rights

This meeting is open  
for members of the public  
and press to attend

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### Full Council

- 20.15. To receive report from Dorset Council
- 20.16. To receive a finance report and to agree action in response to proposals and payment approvals
- 20.17. Review Planning Decisions
- 20.18. To receive an update on Hammoon telephone box
- 20.19. To receive an update on the bus shelter
- 20.20. To receive an update on finger posts round tops
- 20.21. To receive an update on Hammoon Churchyard
- 20.22. Discussion on any highway issues in both villages (to include traffic & speeding)
- 20.23. Hammoon Bridge & Flooding Signs update
- 20.24. Agree Code of Conduct & Complaints Procedure for the Parish Council
- 20.25. Items for the next meeting
- 20.26. Date of next meeting(s) 2<sup>nd</sup> September 2020  
2<sup>nd</sup> December 2020

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